

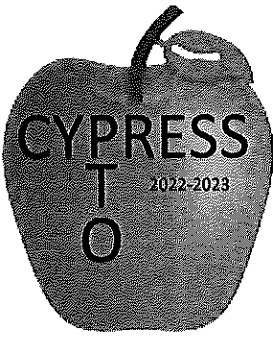
Cypress Elementary School

10055 Sweet Bay Court, New Port Richey, FL 34654
727-774-4500 Phone 727-774-4591 Fax ces.pasco.k12.fl.us

Jeanne Krapfl, Principal
Erika Tonello, Assistant Principal

Hey there Cypress Families! I want to start by introducing myself as your returning principal! I was the principal at Cypress for 3 wonderful years from 2013 to 2016. I have told everyone that it was my favorite school ever! I have been at many schools in Pasco, to include being a State of Florida Turnaround Principal and have been an educator for 20 + years. I am an Air Force Veteran, family oriented, a mom of 2 grown boys, and truly a teacher at heart. Don't hesitate to say my name as it's easy to remember when you just put a K in front of the word raffle (like a raffle ticket). I can't wait for an amazing year getting to know our community once again and rebuilding that family feel after the past two Pandemic years! Unfortunately, our current school grade is a D and we were not far from an F so we do have work to do in order to meet the Turnaround expectations of the State. I promise you; we will keep our focus on learning and the growth of your children as they deserve the very best! This year we will be going back to a welcoming environment as we move forward from The Pandemic. Speaking of Covid, students and staff are still expected to adhere to the protocol when feeling ill. Please check out our website and you will find the document in this folder as well. With this welcome will also come a vigilance for the safety of all our stakeholders. Visitors must bring your license with you to be ran through our system and receive an ID sticker to always wear while on campus. When eating lunch with your child it is imperative to pick up your child in the cafeteria and stay only in our outdoor eating area in the garden. Visitors are not allowed to walk students back to class per new district guidelines. Our actual instructional hours are 9:20 to 3:30 with the car loop starting at 9:05 and at that time students may get their free grab and go breakfast from the cafeteria. This year, the State is once again going to require families to fill out a request for free/reduced lunch so be sure to go to our Cypress website to find the necessary link. Current supply lists have been posted to the website as well as our Facebook page. I will be sending weekly calls and will send the same weekly information in an email so please be sure you have your primary phone number and your primary email set to the person who will receive this weekly school news. I look forward to an amazing year full of memories, health, and of course lots of learning!

Jeanne L. Krapfl
Principal Cypress Elementary
jkrapfl@pasco.k12.fl.us
727-774-4500
ces.pasco.k12.fl.us



PTO Membership Form 2022-2023

We have a great PTO that relies on parents to help plan and execute school events and activities.

2022-2023 PTO Meeting Dates

Tuesday, August 23 rd at 3:50 PM	Tuesday, February 21 st at 3:50 PM
Tuesday, September 20 th at 3:50 PM	Tuesday, March 21 st at 3:50 PM
Tuesday, October 25 th at 3:50 PM	Tuesday, April 18 th at 3:50 PM
Tuesday, November 29 th at 3:50 PM	Tuesday, May 16 th at 3:50 PM
Tuesday, January 10 th at 3:50 PM	

Parent/Guardian _____

Phone _____

Email _____

Student(s) _____

Student(s) _____

Yearly Membership Dues are \$10.

Payment Information

☐ Cash/Check (checks made payable to Cypress Elementary School)

☐ Payment made in RYCOR. Receipt Number: _____

☐ Credit Card (MC/VISA) Payment in School Office

Thank you for partnering with Cypress Elementary School!



SECTION III: REGISTRATION REQUIREMENTS

All students must attend the school in the district where their parents/legal guardians reside unless they have an approved assignment to another school or program (e.g., School Choice). Applications for School Choice may be obtained by visiting the Pasco County School: Educational Options website. Completed applications must be submitted during specified application periods.

The school district expects residence information submitted regarding students to be truthful and accurate and district forms pertaining to residence and household membership shall be verified under penalties of perjury.

Section §837.06, Florida Statutes, provides that, "Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree." Additionally, a person who knowingly makes a false declaration under penalties of perjury commits a felony of the third degree, pursuant to section 92.525, Florida Statutes. Providing school officials false information regarding your residence when enrolling your child may result in your child being withdrawn and/or reassigned to the appropriate zoned school and referral of the matter to law enforcement for possible criminal prosecution. Additionally, falsification of this information may result in the permanent revocation of your child's privilege to engage in extracurricular activities, including organized sports.

Parents/legal guardians are responsible for notifying the school principal if there is a change in residence or parental responsibility of the student within five (5) days even if the parent thinks the student is still in the school's zone. Failure to give timely notice may result in a reassignment to the student's zoned school and/or loss of eligibility for athletics and other activities.

Additional information regarding registration requirements can be found at:
http://www.pasco.k12.fl.us/comm/registration_requirements

SECTION IV: PARENT & STUDENT ACKNOWLEDGEMENT

The legal notices, policies and procedures listed and described can be found in their entirety online at http://www.pasco.k12.fl.us/ssps/parent_notices. A hard copy of each may be obtained in English or Spanish by contacting your child's school.

It is vital that parents and students are aware of their rights, as well as the rules and procedures that are required of all Pasco County School District students and families. We ask that each student and a parent/guardian sign this acknowledgment and return it to your child's school. Failure to return this acknowledgement will not relieve a student or the parent/guardian from the responsibility of obtaining the knowledge of all notices, policies and procedures of the Pasco County School District.

- ☐ I understand that I can access all legal notices and policies and procedures, including the Student Code of Conduct, at http://www.pasco.k12.fl.us/ssps/parent_notices. I understand that I can request a copy of any piece of this information by contacting my child's school.

Parent/Guardian Signature

Date

Student Signature

Date

**Signed Parent Acknowledgement Form to remain with teacher for the
2022-2023 school year.**

Student _____ Teacher _____



DISTRICT SCHOOL BOARD OF PASCO COUNTY
RESPONSIBLE ELECTRONIC USE RULES FOR STUDENTS

MIS Form
#191
Rev. 2/16

I have access to the Internet, school networks, district provided electronic accounts, email, and electronic devices and other "electronic resources" so I can:

- expand my learning;
- communicate with others about what I am learning;
- research topics for class projects or for my personal learning;
- create products highlighting my learning;
- learn how to be a responsible and productive digital citizen.

Here are some things I need to know:

- Electronic devices include but are not limited to computers, netbooks, iPads, iPods, tablets, cell phones, cameras, and other electronic devices that allow me to create and communicate.
- I am responsible for all my online activities that take place through the network connection with my school's devices, electronic accounts, email, or through access with my own personal electronic devices.
- I am responsible for obeying all laws, including copyright. This also means I may not use the District logo or other District-owned content on my personal posts.
- I do not have the right of privacy when accessing the Internet or network while at school.
- Communicating electronically includes using my camera and cell phone to communicate visually.
- When communicating electronically, I should ask myself: Is it safe? Is it kind? Is it respectful? Is it appropriate?
- I do not have an absolute right to take, publish/post photographs or videos of others at school, as it may impact their individual rights of privacy.
- Bullying or harassing someone either in person or electronically is wrong, violates the Code of Student Conduct, and is against the law.
- Information I find on the Internet is not necessarily true or accurate.
- There are filters to prevent access to inappropriate information, but no filter is perfect. Every user must take responsibility for his or her use of the network and Internet and avoid objectionable sites, content and communication.
- The District reserves the right to monitor, inspect, copy, review and store, without prior notice, information about the content and usage of Internet, school networks, district issued electronic accounts, email and electronic devices. Students should have no expectation of privacy over matters sent or received through such electronic resources.
- I can learn more about being a responsible digital citizen at <http://www.safeflorida.net/safesurf>.

Here's what I agree to do as a responsible and productive digital citizen:

- I will follow all school rules and laws when using electronic devices at school.
- I will not damage equipment, upload harmful files, damage files, delete files, or access someone else's account or files because it impacts others.
- I will keep my password to myself and will not share it with others.
- I will not search for or try to access obscene, harmful, or inappropriate material.
- If I accidentally access inappropriate materials, I will close the window and tell a responsible adult.
- I will not post or send hurtful, offensive or inappropriate material.
- I will behave honestly, fairly, and with integrity when posting online, including my social networks.
- I will follow rules of network etiquette, and I will be polite when communicating with others electronically. I will not use bad language or access messages from others who use bad language.
- I will not post or share pictures of others without their knowledge and approval.
- I will stay safe and will never meet or give out personal information such as my name, phone number, or address to someone I meet on the Internet without the express permission of my parents and/or teachers.
- I will discuss my online activities with my parents so they understand how I am learning to be a digital citizen.
- My teachers and administrators have the right to access whatever I do online while in school if they are concerned about my safety or the safety of others.
- I will not use others' work without permission or without citing their work according to copyright laws.
- If I'm not sure how to do something or whether something is okay to access or do, I will ask a responsible adult.

What happens if I violate these rules and am not a responsible digital citizen?

- Violations of these rules will result in disciplinary action according to the Student Code of Conduct.

Parent (s) Guardian of Students:

As the parent or guardian of this student, I have read the Responsible Electronic Use Rules for Students and understand the policies and provision within.

Student Signature

Print Name

Date

Parent Signature

Print Name

Date

*Failure to sign this agreement does not relieve me from complying with the guidelines.

Cypress Elementary School T-Shirt Order Form

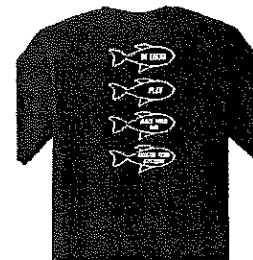
Student Name: _____

Student Number: _____

Parent Name: _____ Contact email: _____



Front



Back

ALL SHIRTS \$12.00 EACH

	Youth Small	Youth Medium	Youth Large	Youth XL	Number Of Shirts		Total Due
Green Shirt						X \$12.00	
Grey Shirt						X \$12.00	
TOTAL AMOUNT DUE							

Payment Method:

_____ Paid in RYCOR. Receipt Number _____ (or send printed receipt).

_____ Cash or check included with order (If paying cash, exact change is required as we cannot make change).
Credit Cards are also accepted in the school office.

Cypress Elementary School T-Shirt Order Form

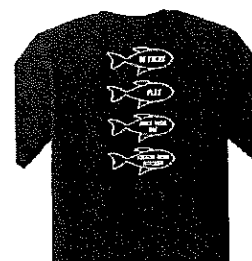
Student Name: _____

Student Number: _____

Parent Name: _____ Contact email: _____



Front



Back

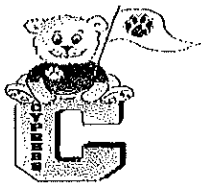
ALL SHIRTS \$12.00 EACH

	Youth Small	Youth Medium	Youth Large	Youth XL	Number Of Shirts		Total Due
Green Shirt						X \$12.00	
Grey Shirt						X \$12.00	
TOTAL AMOUNT DUE							

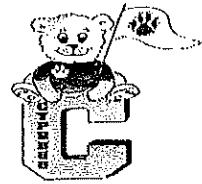
Payment Method:

_____ Paid in RYCOR. Receipt Number _____ (or send printed receipt).

_____ Cash or check included with order (If paying cash, exact change is required as we cannot make change).
Credit Cards are also accepted in the school office.



Cypress Elementary School Adopt-A-Class



Jeanne Krapfl, Principal

Erika Tonello, Assistant Principal

Cypress Elementary School is pleased to partner with our community to enrich our educational programs and give the best possible opportunities to our help our Cubbies become successful scholars. Each year we invite our parents to participate by adopting a class, team, or special area within the school.

Your tax-deductible donation will provide immediate support for the teacher of your choosing. Classroom materials, supplies, books, off-set for field trip costs, and student incentives are just a few examples of how adoption funds are spent.

If you are ready to adopt a class and help our Cubbies reach a higher potential academically, physically, emotionally, and socially please complete the bottom portion and return with your payment to the front office or online at RYCOR.

If you have any further questions about Adopt-A-Class, please reach out to Mrs. Hemby at 727-774-4500 or dburd@pasco.k12.fl.us in the front office.

☐ Family Adoption \$100 ☐ Business Adoption \$150 ☐ Other Amount: _____

Name of Family or Business: _____

Address: _____

Phone: _____ Email: _____

Teacher/Team you are Adopting: _____

Payment Information

☐ Cash/Check (checks made payable to Cypress Elementary School)

☐ Payment made in RYCOR. Receipt Number: _____

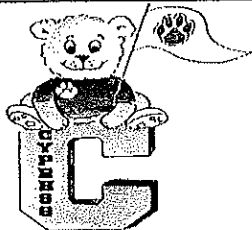
☐ Credit Card (MC/VISA) Payment in School Office

Thank you for partnering with Cypress Elementary School!

Support a Cubbie and Support your Business!

Cypress Elementary School Fence Banner Program

Jeanne Krapfl
Principal



Erika Tonello
Assistant Principal

Cypress Elementary School would love to help you stretch your company's advertising dollars. Our Car Rider Loop has over 100 cars a day driving through. Each one could be a potential customer!

Simply put, you make a \$200 tax-deductible donation AND bring your own banner, and we display it on the playground fence for the entire school year.

We do encourage banners to be heavy-duty to stand up to the weather, and sturdy metal gromets to be used to zip-tie to the fencing.

If you are ready to make your donation and get your banner hung on the fence, please complete flier and return with your payment to the front office.

If you have any further questions about fence banner donations, please reach out to Mrs. Hemby at 727-774-4500 or dburd@pasco.k12.fl.us in the front office.

Student Name: _____

Name of Family or Business: _____

Address: _____

Phone: _____ Email: _____

Payment Information

☐ Cash/Check (checks made payable to Cypress Elementary School)

☐ Payment made in RYCOR. Receipt Number: _____

☐ Credit Card (MC/VISA) Payment in School Office

Thank you for partnering with Cypress Elementary School!



Cypress Elementary Go To Information and References 2022-2023 School Year

Jeanne Krapfl, Principal
jkrapfl@pasco.k12.fl.us

Erika Tonello, Assistant Principal
etonello@pasco.k12.fl.us

Cypress Elementary School Phone: 727-774-4500
Cypress Elementary School Fax: 727-774-4591
Cypress Elementary School Website: ces.pasco.k12.fl.us
Cypress Elementary Social Media: @Proudtobeacub

School Technology Support	mypascohlp@pasco.k12.fl.us 813-794-2859
Volunteering	Volunteer Application: https://ces.pasco.k12.fl.us/?page_id=3441 *must be completed every year. Cypress Volunteer Coordinator: Debbie Hemby
School Staff and Staff Email Address	School website>Contact Us lists all staff members, their position and email addresss.
Cypress Elementary PTO Board of Directors	PTO President Cristine Henry (parent) PTO Vice President Brittany Yeider (parent) PTO Treasurer Tara Fielding (parent) PTO Secretary Debbie Hemby (school secretary)
PLACE	Housed at Chasco Elementary 727-774-12000 https://www.pasco.k12.fl.us/asep
Absence Reporting	School website>Report Absence Online Call the school Office Written Note *Please see Student Code of Conduct for PCS Student Absence Guidelines
Navigating Elementary School	https://www.pasco.k12.fl.us/oll/page/navigating-elementary-school
ESE, 504 and IEP Questions	Lisa Jones, ESE Secretary
Cypress Elementary Clinic	Clinic Assistant Dominica Callegari 727-774-4505 School Nurse Michele Shelar 727-774-4524
Student Records/Attendance	Data Entry 727-774-4506
HMH English Language Arts Parent Letters & Information	Ces.pasco.k12.fl.us >HMH link on home page http://ces.pasco.k12.fl.us/%20https://ces.pasco.k12.fl.us/?p=6801
Contacting a Staff Member	School website>contact us link at top of the page. All staff members are listed with their email address.

Pasco County Student Screener (August 2022)

Pasco County Schools continues to follow the guidelines set forth by the CDC and Florida Department of Health at this time. Students and/or parents/guardians are expected to monitor their child **daily** for signs of infectious diseases, including COVID-19, influenza, respiratory viruses, and gastrointestinal infections, before attending school.

1. Does the student have new, or worsening, onset of any of the following symptoms?

- Fever (greater than 100.4) or chills
- Fatigue
- Headache
- Sore throat
- New loss of taste or smell
- New uncontrolled cough (a change from your regular cough)
- Muscle or body aches
- Shortness of breath or difficulty breathing
- Congestion, runny nose or sneezing
- Nausea or vomiting
- Diarrhea
- Night Sweats

YES ___ NO ___

*If **NO**, please continue to question no. 2.*

*If **YES**, student should remain home and consider testing for COVID-19.*

- *If the test result is **negative**, then student can return to school after being fever free for 24 hours without the use of fever-reducing medications and all other symptoms have improved*
- *If the test result is **positive**, the student cannot attend school or school-sponsored activities until:*
 - *5 days from the date the positive test was administered or 5 days since symptoms first appeared (whichever occurred first) AND be fever-free for at least 24 hours (without fever-reducing medicine) AND have improvement in other symptoms (cough, shortness of breath) OR*
 - *Student may return prior to 5 days if they receive a negative diagnostic COVID-19 test and are asymptomatic. OR*
 - *Student receives written permission to return to school from a medical provider. The student must be fever free for at least 24 hours without taking fever-reducing medications and other symptoms have improved.*

2. Has the student tested positive within the past 5 days for COVID-19 or is waiting for test results due to their own illness?

YES ___ NO ___

*If **NO**, the student may come to school as planned.*

*If **YES**, the student waiting for test results must be kept home until results are available.*

- *If test result is **negative**, then student may return to school 24 hours after the symptoms are gone without the use of over-the-counter medication to treat these symptoms.*
- *If test result is **positive**, the student cannot attend school or a school-sponsored event until:*
 - *5 days from the date the positive test was administered or 5 days since symptoms first appeared (whichever occurred first) AND be fever free for at least 24 hours (without taking medication to reduce fever) AND have improvement in other symptoms (cough, shortness of breath) OR*
 - *Students may return prior to 5 days if they receive a negative diagnostic COVID-19 test and is asymptomatic*
 - *Student receives written permission from a medical provider and is fever free for 24 hours without taking fever-reducing medications and other symptoms have improved.*



ELEMENTARY ATTENDANCE COUNTS

The vision of Pasco County Schools is that all our students achieve success in college, career and life.

District School Board of Pasco County 727-774-2000

Why regular school attendance is important for your child and your family:

- Compulsory school attendance (it's the law).
- Academic Achievement.
- Exposure to the English language.
- Being part of the school community.
- Emphasizes the value of education.
- Developing positive and consistent habits at an early age.
- Avoids "gaps" in student learning.
- Developing a social network outside the home.

Patterns of nonattendance and truancy are identified as early warning signs of academic failure. Students with the highest truancy rates are found to have the lowest academic achievement, which puts them at greater risk for dropping out of school.

Failure to attend school regularly, could result in a student experiencing...

- Academic failure.
- Social awkwardness/isolation.
- Confusion, anger, anxiety.
- Disconnect from the school.

Failure to attend school regularly, could result in a parent experiencing...

- Losing cash assistance.
- Being referred to the State's Attorney's Office for truancy.
- Cheating yourself out of the natural joy that results from your child's educational growth and development.

DON'T LET THIS HAPPEN TO YOU, BE IN SCHOOL!

What you can do

- Help get your child to school on time every day.
- Take an active role – stay involved.
- Locate potential sources of student anxiety.
- Keep updated on school events and announcements.
- Limit the amount of time that your child misses school due to medical issues appointments or issues.
- Schedule family events with your child's school schedule in mind.
- Promote good health.

Law requires regular school attendance

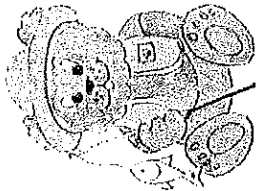
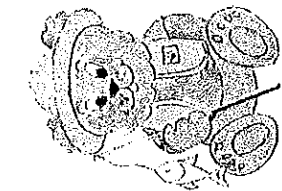
Florida Law (Section 1003.21, Florida Statutes) states that all children who are either six years of age, who will be six years old by February 1 of any school year, or who are older than six years of age but who have not attained the age of 16 years, must attend school regularly during the entire school term.

COVID-19 and School Attendance

To protect the health and safety of employees and students, those who access Pasco County School locations must self-screen for symptoms and other risk factors of COVID-19. If you answer yes to any of the questions, you should NOT be on a school campus or in a district office. The screeners are accessible on all Pasco County School websites.

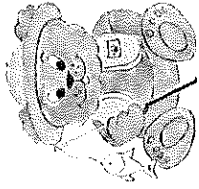
COVID-19 related student absences:

- Will be marked "present" if you have notified the school office by phone/writing AND student was engaged in PCS at-home learning.
- Will be marked "excused" if you have notified the school office by phone/writing, but student was not engaged in PCS at-home learning.
- Will be marked "unexcused" if the school office was not notified.



"CUB" Schoolwide Expectations

	Classroom Expectations	Cafeteria Expectations	Hallway Expectations	Restroom Expectations	Bus Expectations	Recess Expectations
C are for and respect self, others and school property.	Treat others how you want to be treated. Use materials for intended purpose	Speak quietly and stay in a straight and orderly lunch line. Clean up after yourself.	Walk in a quiet line and be considerate of other classrooms.	Keep bathroom safe and CLEAN.	Speak quietly and act respectfully to the bus driver and other students.	Play with good sportsmanship.
U nderstand our responsibilities.	Come prepared and be actively engaged.	Get everything you need when going through the line; have your lunchbox with you. Raise your hand if you need help.	Go directly to your assigned destination.	Wash hands, flush toilet, throw paper towels in trash.	Be at bus stop on time; know your bus number; be a helpful rider. No food or drink of any kind.	Clean up loose items; line up quickly and quietly on time.
B e safe and keep hands, feet, objects to yourself.	Solve problems with words.	Stay seated; walk at all times; only touch and eat your <u>own</u> food.	Walk with your hands by your side.	Act appropriately. Respect personal space.	Act appropriately. Respect personal space.	Follow directions on the playground.



Cypress Elementary School

Mission Statement

Cypress Elementary School is a learning community dedicated to developing resilient, lifelong learners

who will work towards reaching their highest potential.

Core Beliefs - We believe:

- Our school community makes a difference in motivating and inspiring students' lives.
- Positive relationships and working together are essential for our students to succeed.
- It is our collective responsibility to nurture and improve the unique talents, skills, and abilities of all students.

Commitments - We commit to the following best practices:

- Teachers will determine, instruct, and monitor essential standards in Reading and Math.
- Teachers will utilize collaborative structures that will foster student engagement while empowering students to take charge of their learning.
- Teachers will progress monitor the impact and implementation of interventions.
- Teachers will provide rigorous high-impact instruction for ALL learners.
- Teachers will collaborate together to focus on student growth.
- Staff will build positive relationships with all stakeholders in our school community.

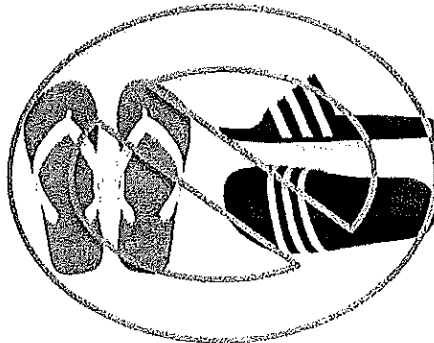
Norms - We commit to the following norms:

- Be on time.
- Focus on student learning.
- Be prepared.

Cub Dress Code

To view the entire DSBPC Dress Code, please visit our Cypress Web Page<School Information. The most common dress code issues seen in the elementary setting are:

- ❖ Hats and hoodies are not to be worn inside the building unless it is for religious/medical reasons.
- ❖ Shoes. To participate in PE AND RECESS, students need to have shoes with backs and closed toe. Students with sandals will need to sit out of PE and recess. **In the elementary setting, flip flops are not appropriate footwear. All shoes should have back support.**
- ❖ Pants/shorts should not have holes or rips, and should be worn securely at the waist.
- ❖ Shorts/skirts should be long enough to reach fingertips or 4 inches above the knee. *****At the elementary level, we understand children are growing quickly, and keeping to the fingertip guideline would be difficult. We respectfully ask parents to monitor the length of shorts to help ensure an appropriate length, the entire day without needing to pull them down after sitting down.*
- ❖ Shirts should be long enough to overlap the waistband without exposing skin during the school day.
- ❖ Shirt necklines should not fall lower than drawing an imaginary line between both armpits.
- ❖ Straps should be 2 adult fingers wide, over the shoulder. Backless and strapless clothing may not be worn at school.



NOTIFICATION OF INSPECTION FOR ASBESTOS CONTAINING MATERIALS IN PUBLIC SCHOOLS

The Environmental Protection Agency (EPA) has issued a final rule, 40 CFR Part 763, Asbestos Containing Material in schools, commonly referred to as AHERA. This rule requires all Local Education Agencies (LEA's) to identify asbestos containing materials (ACM) in their school buildings and to take appropriate actions to control the release of asbestos fibers.

All inspections for *Cypress Elementary* have been completed and a Management Plan describing the results of the inspection and the action plan to control any asbestos found during the inspection, where applicable, has been submitted to the governor for approval. A copy of this plan is located in the administrative office of this school and at the Pasco County Schools Maintenance & Facility Services Department and is available for review upon request.

Paying Student Expenses using



Parents now have the option to pay for Student Fees and other school events and expenses online using RYCOR.

A convenient link is located on our Cypress Web Page!



P.O. Box 157
Suwanee, GA 30024-0157

Dear Parents/Students:

Envision Payment SolutionsTM is pleased to have been selected by **Pasco County Schools** as its check service provider.

Please be aware that if your check is returned, it may be re-presented electronically. Also, in presenting a check for payment, you authorize service charges and processing fees to be debited from the same account should the check be dishonored. These fees, as permitted by state law, may be debited as a paper draft or an electronic funds transfer, at our option. Each dishonored item is subject to the applicable state returned check fees.

Specifically, per *Florida Statute § 68.065*, the service fee for returned checks is as follows:

\$25, if the face value does not exceed \$50;

\$30, if the face value exceeds \$50 but does not exceed \$300;

\$40, if the face value exceeds \$300 or 5% of the face amount of the check, whichever is greater.

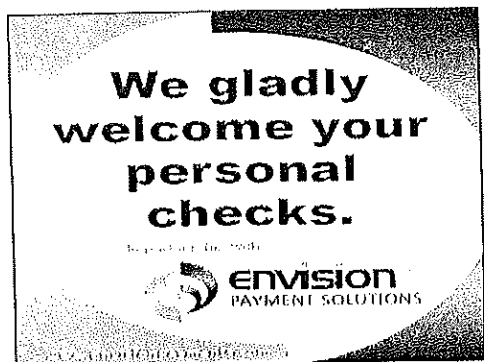
(Note that the fee structure will change according to any amendments made to FL law during a school year.)

If you wish to inquire about a returned check written to **Pasco County Schools**, please contact **Envision Payment SolutionsTM** directly at the information listed below.

Thank you. We wish you and your children all the best for this year and beyond.

Sincerely,

Envision Payment SolutionsTM



Customers (check writers) with returned check inquiries should contact:

Envision Payment SolutionsTM

Tel 877.290.5460, or 770.709.3100

Fax 770.709.3007

P.O. Box 157

Suwanee, GA 30024-0157

customerservice@envisionpayments.com

VOLUNTEER

Cypress Elementary School

Jeanne Krapfl
Principal

Erika Tonello
Assistant Principal

Debbie Hemby
Volunteer Coordinator

727-774-4500 or dburd@pasco.k12.fl.us

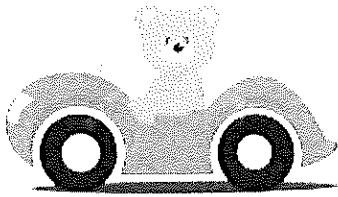
Cypress loves our school volunteers! If you plan on volunteering, please:

- 1) Complete a volunteer application at: <http://www.pasco.k12.fl.us/comm/page/volunteer>
- 2) As a Volunteer Orientation, please read through all information on our volunteer page of our Cypress Website at: http://ces.pasco.k12.fl.us/?page_id=3441

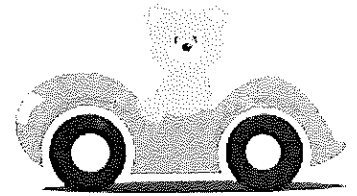
Key points to remember while volunteering:

- Always sign in and out.
 - It is not appropriate to conference with teacher while volunteering.
 - While volunteering in the building or field trips, you may not take pictures of students other than your own child. Doing so may result in your volunteer privileges being revoked.
 - For safety reasons, non-school age siblings may not accompany you while you are volunteering. Prior approval from school administration must be obtained for middle/high school students to volunteer with you.
 - While volunteering, please be aware of your surroundings, topic of conversation and level of voice.
- 3) After you receive your volunteer approval from Pasco County Schools, please communicate with your child's teacher you are willing and able to volunteer! As volunteers are needed for school-wide activities and events, we will post on our Cypress Elementary social media (@ProudtobeaCub) and all approved volunteers will be emailed.
 - 4) Please bring in your driver's license, to ensure your photo is on your volunteer badge as you will also be run through Raptor each time.

Thank you for partnering with Cypress Elementary School!

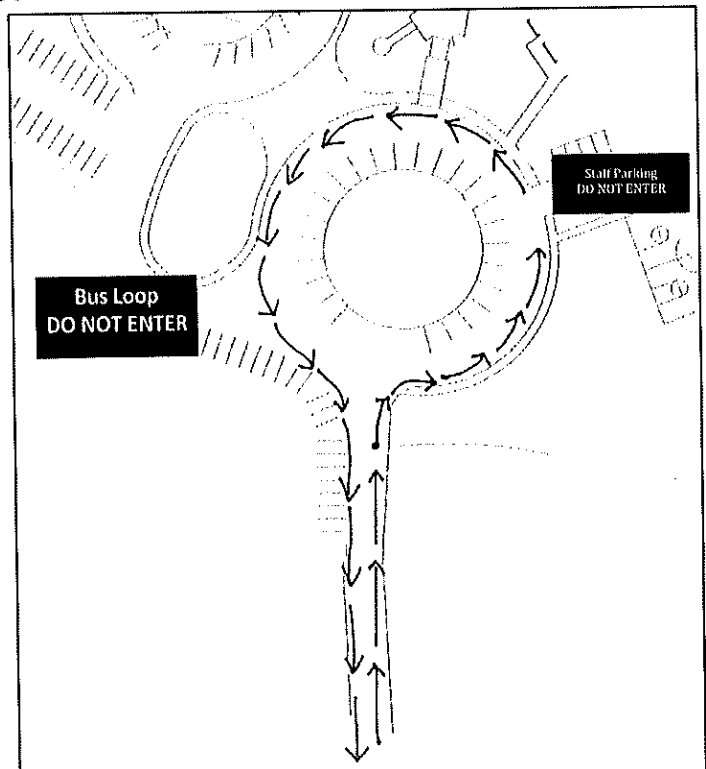


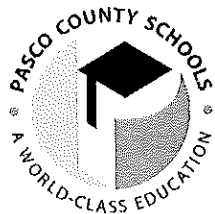
Cypress Elementary Car Rider Procedures



Please follow the directions below for morning drop off and afternoon pick-up:

1. Drop off and pick up times are **9:05 AM – 3:30 PM**. **Instructional time is 9:20 AM to 3:30 PM.**
2. Staff will start opening car doors at 9:05 AM.
3. Please follow the map- cars must stay in the right lane of the loop. Please stay in the line of cars and follow them along Sweet Bay Court (do not block driveways or drive on grass) to the CES parking lot until you reach the **designated unloading and loading area** with a staff or safety patrol ready to unload your child (children).
4. Stay in your car until 9:05 AM. Please do not let your child out of the car at any place other than our designated areas. Please do not try to pass cars or load/unload children in unauthorized areas.
4. If you need to come into the school building for any reason, please park in our front parking lot in a parking space. Do not park along the curb or on the grass. Your cooperation with this procedure will help to load and unload the children as quickly and safely as possible!
5. For PM dismissal, please make sure your car rider pass is visible through the front window. If you do not have a pass, park and get one from our front office.





TRANSPORTATION SERVICES BUS SERVICE INFORMATION

PASCO COUNTY SCHOOLS 2022 - 2023 SCHOOL YEAR

Elementary Information

TRANSPORTATION CALL CENTER

To assist families with questions and concerns, the Transportation Call Center will be open the following dates and times:

August 5th, 8th, and 9th from 8:00 AM – 4:30 pm.

During the first week of school, August 10th, 11th, and 12th from 6:00 -10:00 AM & from 2:00-6:00 PM.

Call 813-794-2500, 727-774-2500, or 352-524-2500.

Be Ready for the Bus

It is important to be standing at the bus stop at least 5 minutes prior to the pick-up time on your bus pass. Please follow these directions especially if you drive your student to the stop in the morning. Routes will likely run a little late until everyone gets back in the school routine again. Please be early and be ready. It is important to keep in mind that school bus drivers are not able to engage in lengthy discussion with parents or guardians at the bus stop as we strive to maintain our bus stop schedule. Please contact Transportation bus compound or call center should you have questions or concerns you would like to discuss.

Elementary Wristbands

The District utilizes wristbands with colors and designs to help ensure elementary students board the correct bus and are released at the correct stop during the first two weeks of school. Please make sure that the wristband you receive is attached to the top of your student's backpack. Your school can provide you a replacement wristband should it become lost or damaged. This safety measure does result in longer take-home times and we appreciate your patience.

Bus Compound Contact Info:

Bus routes each have an alpha-numeric identifier. The beginning letter identifies the servicing bus compound you should call if needed.

C Routes (Central)	727-774-0520
D Routes (East)	813-794-0560
N Routes (Northwest)	727-774-0540
S Routes (South)	727-774-4410
W Routes (West)	727-774-0400
Z Routes (Southeast)	813-794-0500

Transportation Eligibility

Florida State Statute outlines student eligibility for school transportation. In general, students that live within 2 miles of their zoned school are not eligible for basic student transportation. It would be the family's responsibility to coordinate how their student gets to and from school. Transportation as a related service for special education students is coordinated on a student IEP or 504 documentation.

Ridership Consistency

We certainly understand the excitement of returning to school and families driving their elementary student in the first few days (or more)! Please consider transitioning your student to the bus as soon as possible. We want our students (and you) to be comfortable and confident when using District transportation. Ridership will be monitored and those students with bus passes that do not ride the bus will receive notification of their pass being ended. The deactivation of passes will begin in October for students not actively riding the bus.

Bus Passes

Transportation relies on information in MyStudent to issue bus passes for students. It is important for you to ensure your student's address information is accurate and updated, as needed, directly with their school. Updated bus passes will be

available in your MyStudent portal. Bus passes for students with an IEP or 504 can take up to 7 days to coordinate transportation. Parent Portal set-up information can be found here <https://tinyurl.com/y6nyn8b8>

School Choice

Transportation is not provided for students that have elected to attend a school other than their zoned school. Students participating in some academic programs (e.g., Cambridge, IB, Magnet) may have alternative transportation options. This information can be provided by your student's school or by contacting Transportation.

Single Bus Pass

Transportation eligible students may only be issued one bus pass based on the student's address of record. This pass is for consistent transportation; Monday-Friday; morning and afternoon; to the same stop location. The District is unable to accommodate requests for bus stops to multiple addresses.

Our Beginning Years Students

We highly encourage that an adult meet their Kindergarten student at the bus stop in the afternoon. Any student visibly unsure or afraid to get off the bus will be returned to their school where their family or an emergency contact will have to pick them up.

Two Week Route Consistency

It is District practice to restrict route changes for the first two weeks of school (e.g., adding stops, changing stop times). This allows students and families to build a consistent back to school routine. While there are situations that require some limited, specific changes to occur, we will work to minimize the impact as much as possible. Route changes will begin to be processed beginning the third week of school.

Late Buses

If a bus is running at least 15 minutes late, an automated phone message will be sent to the identified contact for the students who are assigned to that bus; using the primary phone number listed in my student. If the bus arrives late to the school, Transportation notifies the school office of their late arrival. Students will not be marked tardy due to their bus arriving late to school.

Messages of this nature will not be sent out during the first two weeks of school.

Maintaining Your Student's Emergency Contacts

The information recorded in MyStudent will be used to communicate with you or your designated emergency contacts in the event of an emergency at school or on the bus. It is vital that you check periodically and update this information with the school. This information can be verified through your MyStudent portal.

Student Health and Wellness

Masks are optional in Pasco County Schools and on school buses. Please do not send your student to school if they are not feeling well.

General Bus Safety and General Information

Buses are equipped with lap belts and students are expected to wear them at all times.

Band Instruments or Large Projects: Students may bring these items on the bus as long as they can be held in their lap or between their legs. Also, they shall not protrude into the aisle or another student's space. Large projects cannot contain materials that could be harmful to other students such as hazardous liquids, glass, or other sharp items, etc.

Any item left on a school bus will be collected by their bus driver and held for your student on the next school day. Students should check with their driver first for any lost items. Items of obvious monetary value are turned in to the bus compound at the end of the day. We are not able to have a bus return to a stop for items left on the bus. Contact the transportation compound should assistance be needed.

Respect and Civility Statement

The District School Board of Pasco County believes that a safe, secure, nurturing and civil environment is essential in accomplishing its mission to create a community which works together so all Pasco County students will reach their highest potential. This policy promotes mutual respect, civility and orderly conduct among all district employees, students, parents and the general public. The policy is not intended to deprive any person of his/her right to freedom of expression. Rather, it is intended to maintain, to the extent that is possible and reasonable, a safe, harassment free workplace for students, families, and staff that is free of disruptive, demeaning, intimidating, threatening, or aggressive behaviors.

1. District staff will treat students, parents, fellow staff members, and members of the public with respect and will expect the same in return.
2. District staff will not conduct business with those who use obscenities or otherwise speak in a demanding, loud, insulting, or threatening manner.
3. Volatile, hostile, or aggressive actions and words will not be tolerated, and individuals who engage in these activities may face penalties up to, and including, criminal prosecution.

District students' rights and responsibilities are further defined within the Student Code of Conduct.

Authority: 1001.41(2), F.S. PCSB Policy:
1380, 3380, 4380

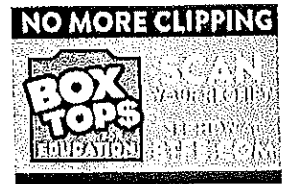


EARN CASH FOR YOUR SCHOOL

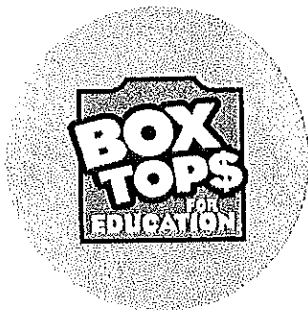
LITTLE BY LITTLE WE CAN MAKE A BIG DIFFERENCE.

The Box Tops mobile app uses state-of-the-art technology to scan your store receipt, find participating products and instantly add Box Tops to your school's earnings online.

LOOK
FOR THE
LABEL:



HERE'S HOW IT WORKS:



BUY

BOX TOPS PRODUCTS

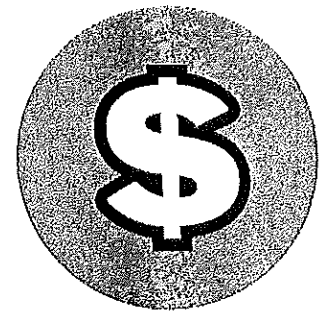
You can find Box Tops on hundreds of products throughout the store.



SCAN

YOUR RECEIPT

Use the app to snap a photo of your receipt within 14 days of purchase.



EARN

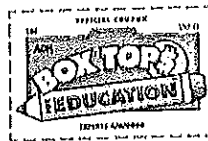
CASH FOR YOUR SCHOOL

Box Tops earnings are identified and automatically updated online.

SHOPPING FOR GROCERIES ONLINE?

You can still earn Box Tops for your school with your e-receipt!

See how at BTFE.com/emailgroceryreceipts



BOX TOPS CLIPS

You may occasionally find an old Box Tops clip on packages in stores. You can still clip them and send them to school, as long as each clip has a valid expiration date.

SEE PRODUCTS & LEARN MORE ABOUT
THE BOX TOPS APP AT BTFE.COM

DON'T HAVE THE BOX TOPS
APP YET? DOWNLOAD IT NOW:



Cypress Elementary School Supply List 2022-2023

Kindergarten

**** NO hand pencil sharpeners PLEASE.**
Please label scissors, waterbottle, backpack, and pencil box with your child's name.

- 1 – Reuseable water bottle with sipper top, labeled
- 1 - Backpack (no wheels)
- 1 - Pencil box (standard size)
- 1 - 1 Inch, white clearview binder w/pockets
- 1 - Packages of page protectors
- 1 - Plain, durable plastic folder with holes & without prongs
- 1 - Primary journal
- 1 - Package of pre-sharpened pencils
- 3 - Packages (24 count) of crayons
- 1 - Package (8 count) of large washable markers
- 2 - Packages of dry erase markers
- 1 – Individual water color paint set
- 1 - Large eraser
- 1 - Pair Fiskars safety scissors
- 4 - Glue sticks
- 2 - Reams laser print paper
- 1 - Pump bottle of hand sanitizer
- 2 - Boxes of tissues
- 2 - Packages of Baby Wipes
- 1 - Bag M & M candies
- 1 - Bag Skittles
- Bag of pretzels, goldfish, or animal crackers (snack)
- 2 - Rolls of paper towels

Wish List

- Ziploc Bags (any size)
- Magic Erasers
- Paper Lunch Bags
- Clorox wipes
- Paper plates
- Playdoh (not Rose Art brand)
- 1 – Bag cotton balls

STEM Supplies

- 1 - Pack of pre-sharpened pencils
- 1 - Roll of paper towels

Grade 1

- 1 - Reuseable water bottle, labeled
- 1 - Backpack (no wheels)
- 1 - Plastic pencil boxes
- 1 - Vinyl binder, 1 Inch binder (with clear front and back pockets)
- 1 – Dry erase plastic sleeve
- 3 - PLASTIC 3 hole pocket folders with prongs, 1 yellow, 1 red, 1 blue, (PLEASE NO PAPER FOLDERS)
- 3 - Wide ruled composition books
- 2 - Packages plain #2 pencils, PRE-SHARPENED PLEASE
- 4 - Boxes Crayola crayons
- 1 - 8 Count package Crayola washable markers
- 2 - 4 Pack chisel tip dry erase Expo board markers
- 2 - Pack of colored pencils
- 1 - 4 Pack of pink bevel erasers
- 1 - Pair of blunt tipped scissors
- 8 - Elmer's glue sticks
- 1 - Student earbuds OR 1- headphones
- 1 –Bottle hand sanitizer, 32/34 fl. oz.
- 2 - Boxes of tissues
- 2 - Packages of baby wipes
- 1 - Box of sandwich size bags
- 1 - Box of gallon size bags
- 2 - Containers of Clorox wipes
- 2- Reams of copy paper

Wish List

- 1-Package of Avery "1 x 2-5/8" laser address labels 750 count
- 1-Package of Sharples
- 1-Box of Magic erasers
- 1-Primary writing tablet with lines
- 1 -Package premium sheet protectors
- 1-Package laminating sheets
- 1-Package of 3x5 index cards
- Treasure chest prizes (individually wrapped candy (NO NUTS), erasers, stickers, dollar store packaged items)

STEM Supplies

- 1 - Pack of pre-sharpened pencils
- 1 - Roll of paper towels

Grade 2

No hand pencil sharpeners please.

- 1 - Backpack (no wheels)
- 1 - 3-Hole zippered pencil pouch
- 1 – 1/2-inch binders with (white with clear front and back pockets)
- 1 - Package page protectors (25 or more)
- 5 - Plastic 3 hole pocket folders (red, green, purple, blue, yellow)
- 2 – Composition notebook (hardcover)
- 2 - Packages pre-sharpened pencils (Dixon and U.S.A. Titanium are options)
- 10+ Broad tip Expo dry erase markers
- 2+ Highlighters
- 2 - Boxes Crayola crayons (24 pack)
- 1- Package of block erasers
- 1 - Pair Fiskars safety scissors
- 2 - Glue sticks
- 2 – Packs sticky notes
- 1 – Student headphones (preferred) or earbuds
- 1 Ream of white copy paper

Wish List

- Extra Expo dry erase makers
- Extra headphones/earbuds
- Package of sheet protectors
- Ream of copy paper
- Paper towels
- Magic erasers
- Baby wipes
- Extra 3-hole zippered pencil pouch
- Pack of laminating pouches

STEM Supplies

- 1 - Pack of pre-sharpened pencils
- 1 - Bottle liquid school glue

By mid-year, we are often in need of replenishing supplies. If it is possible to double up on any of the above items during "Back-to-School" sales, we would greatly appreciate any contribution you can make. We will gladly store these for students as needs arise during the school year.

Cypress Elementary School Supply List 2022-2023

Grade 3

NO hand pencil sharpeners PLEASE.
Please label all supplies with student's first and last name. Including individual supplies /each pencil, markers etc.

- 1 - Reuseable water bottle, labeled
- 1 - Backpack (no wheels)
- 2 - Pencil pouch (no pencil boxes)
- 4 - 2-Pocket pronged folders plastic vinyl is preferred (no designs please) red , blue , green, yellow
- 4 - Composition notebooks (no spiral/no designs) In the same colors as above for each subject
- 2 - 24-Count pre-sharpened #2 yellow pencils
- 10 -Expo dry erase markers (For student use)
- 2 - 24-Packs Crayola crayons
- 2 - Crayola washable markers
- 5 - Pink rectangular erasers
- 2 - Pair scissors
- 1 - Package 3x5 Index cards
- 1 - Pair of earbuds or headphones
- 1 - Ruler
- 1 - pack of highlighters
- 2 - Packs of glue sticks
- 1 - Bottle of unscented hand sanitizer
- 2 - Containers of disinfectant wipes
- 1 - Rain poncho or hand held umbrella
- 1 - Box of gallon size bags
- 1 - Box of tissues

Wish List

- 1 - Ream white copy paper
- 2 -Post-It Notes
- 1 - Package laminating pouches
- 1 - Clothespins
- 1 - White card stock
- 1 - Colored copy paper
- 1 - Extra earbuds
- 1 - Erasable Pens

STEM Supplies

- 1 - Pack of pre-sharpened pencils

Grade 4

NO hand pencil sharpeners PLEASE.
Please label all supplies with student's first and last name. Including individual supplies /each pencil, markers etc.

- 1 - Reuseable water bottle, labeled
- 1 - Backpack (no wheels)
- 2 - Pencil pouch (3 hole)
- 2 - Plastic, clearview 1 Inch binders
- 1 - 5 Pack dividers with tabs
- 5 - **PLASTIC PRONGED** folders with pockets (no paper folders) red, blue, purple, green, yellow
- 5 - Composition notebooks
- 5 - Packages of pre-sharpened #2 pencils
- 1 - Package 24-count crayons
- 1 - Package Crayola markers
- 2 - Packages colored pencils
- 2 - Packages of chisel tip Expo markers
- 1 - Package fine point Expo markers
- 1 - Pair of scissors
- 10 -Or more ELMER'S glue sticks
- 2 - Packages pencil top erasers
- 1 - Package 3x3 sticky notes
- 1 - Earbuds
- 2 - Boxes of tissues
- 2 - Pump bottle of hand sanitizer
- 2 - Canisters of disinfecting wipes
- 1 - Rain poncho or hand held umbrella

Wish List

- Sharpies
- Index cards
- Gallon size Ziplock bags
- Magic erasers
- Tissues
- Printer paper

STEM Supplies

- 1 - Pack of pre-sharpened pencils
- 1 - Box of tissues

Grade 5

NO hand pencil sharpeners PLEASE.
Please label backpack, earbuds and binders. All other supplies will be shared communally throughout the classroom.

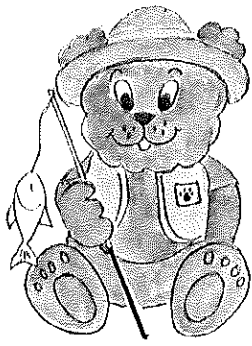
- 1 - Backpack (no wheels)
- 1 - Pencil pouch (NO BOXES PLEASE)
- 1 - Pair scissors
- 3 - Package multi colored highlighters
- 1 - Colored pencils
- 1 - Colored pens
- 2 - Composition notebooks (STEM)
- 2 - 5-Subject spiral notebooks (ELA)
- 4 - Packs wide ruled loose-leaf paper
- 1 - 2-inch binders w/ clear cover
- 3 - 24-Packs pencils (pre-sharpened)
- 2 - 4-Packs Expo dry erase markers
- 1 - Package permanent markers
- 8 - Glue sticks
- 3 - Packs pencil cap erasers
- 2 -Packs sticky notes
- 2 - Earbuds (labeled)
- 2 - Box Magic erasers
- 3 - Boxes tissues
- 1 - Canisters of disinfecting wipes
- 1 - Pump bottle of hand sanitizer
- 1 -Box Ziplock bags gallon size

Wish List

- 1 -Package laminating sheets
- 1 -Package of 3X5 index cards
- 1 -Ream copy paper
- Paper towels

STEM Supplies

- 1 - Pack of pre-sharpened pencils
- 1 - Box of Tissues



Cypress Elementary School

10055 Sweet Bay Court, New Port Richey, FL 34654
727-774-4500 Phone 727-774-4591 Fax ces.pasco.k12.fl.us

Jeanne Krapfl, Principal
Erika Tonello, Assistant Principal

Dear Parent/Guardian,

August 8, 2022

Welcome to the 2022-2023 school year. We are excited to partner with you to make this year your child's best year! As you may know, our school is a Title I school, and as such, we receive federal funding to supplement the school's existing programs to help all students succeed and achieve.

As a Title I School we also know the value of working with you as a parent/guardian. Enclosed in this letter you will find a copy of our parent engagement plan. This plan serves to communicate our commitment to partnering with families and outlines how we intend to work with families this year. You can also find copies of this plan and the districtwide plan on our website ces.pasco.k12.fl.us. These plans, the School Success Plan and the Comprehensive Needs Assessment, are also available at school. If you wish to see them, please ask the front office staff to see the family/community binder.

Also enclosed in this letter is our school-family compact. This compact is an agreement between the school, parents and students to all do their part to make sure each child achieves their highest academic potential. Please sign this compact and send it back to school.

As a parent of a student at a Title I school you also have some specific rights of which we would like to inform you. You have the right to know the professional qualifications of the educators who instruct your child. Federal law allows you to obtain certain information in a timely manner about your child's classroom teachers and instructional assistants/paraprofessionals. You have the right to ask for the following information about each of our child's teachers and instructional assistants/paraprofessionals:

1. The teacher's Florida certification area(s) and,
if the teacher is teaching infield, or
if the teacher is qualified infield according to Pasco County Schools.
2. The teacher's college degree(s) and areas of study.
3. The teacher's advanced college degree(s) and areas of study.
4. The qualifications of any instructional assistant/paraprofessionals who provide services to your child.

In addition, you have the right to be provided information on your student's level of achievement on assessments like FSA in reading/language arts, mathematics, and science. This information will be available at your child's school or you can also locate it in your parent portal.

If you would like to receive any of this information, please send a written request to your child's school. To learn more about what it means to be a Title I school and ways we can work together to support your child, please join us at Open House and Annual Title I Meeting.

K & Grade 1: 9/6/22 6 PM

Grades 2 & 3: 9/7/22 6 PM

Grades 4 & 5: 9/8/22 6 PM

PARENT RESOURCES

myStudent

The myStudent parent portal is a tool designed to enhance communication and involvement for you in your child's education. This portal will allow you to monitor your child's progress in school by providing timely access to academic and attendance information. In addition, this tool will allow parents ongoing access to their student's test history information. This communication tool will improve your ability to assist your child and to communicate with their teacher(s).

Parents will access the parent portal account through the following steps:

1. Navigate to the Pasco County Schools Website
2. Selecting the PARENTS menu
<http://www.pasco.k12.fl.us/parents>
3. Select Check Grades / Attendance under the PARENT LINKS menu area located on the right side of the screen.

myPascoConnect

Students in Pasco County Schools utilizes myPascoConnect for accessing all of their digital resources which require username and password authentication.

Students can access myPascoConnect at mypascoconnect.pasco.k12.fl.us.

Students credentials are as follows:

Username: Student ID/Lunch
Number Ex. 123456

Password: myPascoConnect
Password Ex. Stars21#

Office 365

Pasco County Schools offers the Microsoft Student Advantage program, which allows our students to download and install Microsoft Office ProPlus desktop applications on their home computers and devices for FREE!

1. Log into myPascoConnect
2. Click on Office 365
3. Click on Install Office Apps
4. Where it says to "Sign in with your organization account" enter your username in the format 123456@student.pasco.k12.fl.us where 123456 is your 6-digit student number.
5. Click in the "Password" field and type in your myPascoConnect password. Click the "Sign In" button.



DISTRICT SCHOOL BOARD OF PASCO COUNTY
STUDENTS IN TRANSITION (SIT) PROGRAM
MCKINNEY-VENTO ACT REFERRAL FORM
(One form per family)
Submit online at: sitprogram@pasco.k12.fl.us

MIS 140
Rev. 06/20

The Pasco County School District wants to make sure that your child receives the best possible education. The information from this form will help to determine if your student is able to receive benefits under the federal McKinney-Vento Act, a law that helps students who are temporarily displaced from their home for certain reasons. Specific rights are listed on the next page.

A student qualifies for the McKinney-Vento Act if they are between the ages of 0-22 and lack a fixed, regular and adequate nighttime residence. Specifically, if a student lives under any of these conditions:

- a house or apartment with more than one family because of economic hardship or loss
- a shelter (family, youth or domestic violence shelter or transitional living program)
- a motel, hotel or weekly rate housing
- an abandoned building, in a car, at a campground, on the street, etc.
- substandard housing (without electricity, heat or water)
- with friends or family because the youth is a runaway or unaccompanied youth

PLEASE DO NOT complete this form if your housing **DOES NOT** meet one of the conditions listed above. If you rent, share housing for convenience, or if you are buying a house and do not need support services, your students **DO NOT** qualify for the McKinney-Vento Act.

STUDENT INFORMATION

School-Aged AND Non School-Aged Children - List ALL children in your family, please PRINT or TYPE

Name	Student ID	D.O.B.	M/F	Grade	School

HOUSING INFORMATION

Where is the student(s) living at this time? (Please check all that may apply)

- ☐ An emergency or transitional shelter (A)
☐ Temporarily with another family due to loss of housing, economic hardship or similar reason (B)
☐ A vehicle of any kind, trailer park or campground, abandoned building or other substandard housing (D)
☐ A hotel/motel due to loss of housing, economic hardship or similar reason (E)

Reason for temporary living: (If due to COVID-19, please check additional reasons)

- ☐ Foreclosure (M) ☐ Tornado (T) ☐ Tropical Storm (S) : Storm Name: _____
☐ Eviction ☐ Earthquake (E) ☐ Hurricane (H) : Storm Name: _____
☐ Unemployment (O) ☐ Flooding (F) ☐ Man Made Disaster (D)
☐ Fire (W) ☐ Wildfire (W) ☐ Other (N) : _____
☐ COVID-19 (P)

The student(s) is/are (Check 1 only):

1. ☐ In the physical custody of a parent or legal guardian
2. ☐ NOT in the physical custody of a parent or legal guardian (ex: living alone, with a relative who is not their legal guardian, living with other people, etc.) . If you checked #2, please provide the following information:

Student Contact Information for Unaccompanied Youth:

Email: _____ Phone Number: _____

PARENT/GUARDIAN/CAREGIVER CONTACT INFORMATION

Parent/Guardian/Caregiver Name: _____ Relationship to student: _____
Temporary address or location of housing: _____ City: _____
Zip: _____
Cell Phone: _____ Alt. Phone: _____ Email: _____
Primary Language Spoken: _____
How long has/have the student(s) been in the TEMPORARY place? _____

SIGNATURES

The undersigned certifies that the information provided is accurate.

Florida Statute 837.06 provides that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty shall be guilty of a misdemeanor of the second degree.

STUDENT IS IN SCHOOL ZONE: ☐ YES ☐ NO SIT BUS REQUIRED: ☐ YES ☐ NO
PARENT/STUDENT RIGHTS PAGE PROVIDED: ☐ YES

Name of the Person Completing This Form (print)

Signature of the Person Completing This Form

Date

Forms must be scanned/emailed immediately to: sitprogram@pasco.k12.fl.us