

**PTO Meeting Minutes  
August 23, 2022**



- **Welcome**
- **Board Members**
  - President-Cristine Henry
  - Vice President- Brittany Yeider
  - Secretary-Debbie Hemby
  - Treasurer-Tara Fielding
  - Principal-Jeanne Krapfl
- **Present:** Ashley Begonovich, Angel Avila, Cindy O'Connell, Erika Tonello, Brittany Yeider, Lisa Jones, Tara Fielding, Jeanne Krapfl, Debbie Hemby and Cristine Henry by phone.
- **Member to Date:**
  - Parents, Family Members, Community Members: 21
  - Staff/Teachers: 6. Will do another push to staff in a few weeks after SRP get first paycheck. Discussion of binging out the mailboxes of staff who have joined PTO.
- **Treasury Report:**
  - Funds Available:
  - PTO General fund: 348.94
  - PTO Fund A (popcorn): 945.16

Tara partnering with Kris for updated numbers
- **Goals for the Year**
  - School Cubbie Mascot Costume
  - Staff Appreciation (tentative \$1,300 budget excluding August, and May)
  - School Beautification: Items/projects completed with PTO funds may be credited back into PTO accounts, using Cell Tower Funds, which can only be used for school beautification.
    - Staff Comfort Room
    - Grounds discussion
      - Garden Club/Girl Scout/Boy Scout opportunities in the future
      - Student Bathrooms
      - Inspirational Posters on Stalls
      - Potted Plants/flower beds in front by Car Benches: will look into build planters
- **Fundraisers and Projects**
  - Fall Cookie Dough and Catalog Sale (50/50 with admin): September 27 kick-off date
  - Spring School Fundraiser with admin TBA
  - Fall Festival: Oct 11: PTO will have food booth: hot dogs, burgers, chips, soda, water. Jeanne to reach out to 1). All Pro Dad group to do the cooking 2) School staff for team sign-ups for booths. Teams will be responsible for securing items for FF activities, set-up, during event, and clean-up. Coupons to get food/activities mounts TBD. Presales will be done TBD.
  - Astro Skate 11/15/22: Volunteer help needed will depend on number of attendees and busses going.
- **Completed Fundraisers, Projects, and Goals**
  - School Beautification
    - Cafeteria Makeover
    - Family Eating Area Butterfly Garden & Late Bus Tables
    - Planters for Entrance Breezeway
    - Faculty Bathrooms
    - 3 Microwave Ovens for Staff Lounge
  - Instructional Continental Breakfast 8/3 8:30 AM: yogurt bar, muffins, fruit, coffee, juice, croissants/pastries
  - Staff Welcome Back Lunch Cook-out

- Meet the Teacher 8/8 8am-2pm
- Boo Hoo Breakfast: 8/10/22 9 AM Coffee, Donuts/muffins, fruit

● **Open Agenda**

- Email cypresscubspto@gmail.com, Facebook Page: will be up and running soon.
- Yard Signs for PTO Initiatives – reminding of popcorn days, school activities, functions, etc,
- Ice Machine for Clinic: Domineca will be asked of system she would like to see in clinic. Reuseable Ice Packs and /or ice machine.
- Condition of SnoCone machine: May be fixed soon, as well as the button for the popcorn machine.
- September Staff Appreciation Activity: Thanks a Latte Cart offering a more “high-end” bottled beverages, purchased from Sam’s Club to staff.

**Staff Appreciation Proposal**

Month	Theme	Headcount	Items	Purchase Location	Estimated Cost
September	Thanks A Latte	80	Starbucks Frappuccino	Sam's Club	150
October	Woot Wagon	80	Snack Cart/Lounge Snack stock/ Students Write Notes	Sam's Club	150
November	Soup-er Hero's	80	Soup Bar or Teacher Pot-Luck Soup Competition	Olive Garden	200
December	Thanks for making us smart cookies	80	Sweet Treats - Cookies, Sugar Darling Cupcakes	Sugar Darlings Sam's Club Cookies	150
January	You Keep It Fresh/ Woot Wagon	80	Snack Cart/Lounge Snack stock/Cleaning Supplies for Classroom Claps for Staff (over announcements)	Sam's Club	200
February	There's no sweeter teacher...	80	Valentine's Grab Bag - Cupcake / Candy		150
March	Woot Wagon	80	Snack Cart/Lounge Snack stock / Decorate Doors		150
April	We doughnut we would do without you	80	Donuts	Dunkin Donuts	150
					1,300.00